**Bishop’s Office and Worship and Prayer Office**

**CONFIRMATION LITURGY ADVICE Form**

**when a Master Order of Service is being prepared**

When preparing for the Bishop or his delegate to preside at Confirmation please complete this form and provide the detailed information requested in the format that suits your community.

Please send forms and Master Order of Service via **email** to Fiona Duque, the Officer Worship and Prayer (fiona.duque1@mn.catholic.org.au) **three weeks prior to the liturgy**. Please **do not** send documents as PDF files.

Support is available for those preparing the liturgy. Please contact the Officer Worship and Prayer well before the liturgy is due to be sent in.

|  |  |
| --- | --- |
| Parish Community: |  |

Is expecting: [ ]  Bishop Michael Kennedy

[ ]  A Delegate (inclusive of the Vicar General): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To preside at: [ ]  Confirmation outside Mass

[ ]  Confirmation within Mass

[ ]  Confirmation and First Communion

|  |  |
| --- | --- |
| Date: |  |
| Time: |  |
| Venue: |  |
| Approximate number to be confirmed per liturgy: |  |
| Contact person for the Master of Ceremonies, presider in the absence of an MC and in case of emergency: |  |
| Mobile contact: |  |
| **Liturgy details:** |
|  | Deacon: |  |
|  | Concelebrants: |  |
|  | Anything else to note? |

The following information is attached:

[ ]  The Master Order of Service of the Liturgy

[ ]  The People’s Booklet

[ ]  The PowerPoint

Please ensure that all copyright requirements have been met before submitting your liturgy.

Copyright advice is available on the diocesan website: <http://www.mn.catholic.org.au/catholic-faith/liturgy/copyright-in-catholic-worship>

The liturgy is submitted by:

|  |  |
| --- | --- |
| Name: |  |
| Phone: |  |
| Email: |  |

You will receive a reply as soon as possible.

With thanks,

Louise Gannon rsj

Manager Worship and Prayer

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E: louise.gannon@mn.catholic.org.au

and

Fiona Duque

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