**Bishop’s Office and Liturgy Office**

**CONFIRMATION LITURGY ADVICE Form**

When preparing for the Diocesan Administrator or his delegate to preside at confirmation please complete this form and provide the detailed information requested in the format that suits your community.

Please send forms and liturgies **via email** to the Diocesan Manager of Worship and Prayer **three weeks prior to the liturgy**. Please **do not** send documents as PDF files.

Support is available for those preparing the liturgy. Please contact the Manager of Worship and Prayer well before the liturgy is due to be sent in.

|  |  |
| --- | --- |
| Parish Community: |  |

Is expecting:  The Diocesan Administrator

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To preside at:  Confirmation outside Mass

Confirmation within Mass

Confirmation and First Communion

|  |  |  |  |
| --- | --- | --- | --- |
| Date: |  | | |
| Time: |  | | |
| Venue: |  | | |
| Approximate number to be confirmed per liturgy: | | |  |
| Contact person for the Master of Ceremonies, presider in the absence of an MC and in case of emergency: | | |  |
| Mobile contact: | |  | |

|  |  |  |
| --- | --- | --- |
| **Liturgy details:** | | |
|  | Deacon: |  |
|  | Concelebrants: |  |
|  | Anything else to note? | |

The following information is attached:

Liturgy Outline Form [to be completed when there is no Master Order of Service and the ritual books are to be used by the presider]. When completing this form please also attach

* The Universal Prayer
* Any other text that is not in the ritual books
* The readings (if a translation other than the Jerusalem Bible is being used)

The Master order of Service of the Liturgy

The People’s Book for the Liturgy

The PowerPoint for the liturgy

Please ensure that all copyright requirements have been met before submitting your liturgy.

Copyright advice is available on the diocesan website: <http://www.mn.catholic.org.au/catholic-faith/liturgy/copyright-in-catholic-worship>

The liturgy is submitted by:

|  |  |
| --- | --- |
| Name: |  |
| Phone: |  |
| Email: |  |

You will receive a reply as soon as possible.

With thanks,

Louise Gannon rsj

Manager of Worship and Prayer

P: 4979 1135

E: [louise.gannon@mn.catholic.org.au](mailto:louise.gannon@mn.catholic.org.au)

**Liturgy Outline 1**

**Confirmation without Mass**

|  |  |  |
| --- | --- | --- |
| **OUTLINE** | ***Nominate options as appropriate including singing/music, scripture references.*** | ***Note any additional detail including movement of people.*** |
| **INTRODUCTORY RITES** |  |  |
| Entrance Procession |  |  |
| Greeting |  |  |
| Introduction (Letter of Delegation) |  |  |
| Ritual for Presentation of Symbols |  |  |
| Penitential Act [Asperges/Sprinkling] |  |  |
| Collect |  |  |
| **CELEBRATION OF THE WORD OF GOD** |  |  |
| First Reading |  |  |
| Responsorial Psalm |  |  |
| Second Reading |  |  |
| Gospel Acclamation |  |  |
| Gospel |  |  |
| **SACARMENT OF CONFIRMATION** |  | |
| Presentation of Candidates |  |  |
| Homily or Address |  |  |
| Renewal of Baptismal Promises |  |  |
| Laying on of Hands |  |  |
| Anointing with Chrism |  |  |
| Universal Prayer |  |  |
| The Lord’s Prayer |  |  |
| **CONCLUDING RITES** |  |  |
| Presentation of Certificates |  |  |
| Special Greetings |  |  |
| Greeting |  |  |
| Solemn Blessing/Prayer Over the People |  |  |
| Dismissal |  |  |

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| **NOTES – please indicate any other detail that would be helpful to the Presider** |
|  |

**Liturgy Outline 2**

**Confirmation within Mass**

|  |  |  |
| --- | --- | --- |
| **OUTLINE** | ***Nominate options as appropriate including singing/music, scripture references.*** | ***Note any additional detail including movement of people.*** |
| **INTRODUCTORY RITES** |  |  |
| Entrance Procession |  |  |
| Greeting |  |  |
| Introduction (Letter of Delegation) |  |  |
| Penitential Act [Asperges/Sprinkling] |  |  |
| Gloria |  |  |
| Collect |  |  |
| **LITURGY OF THE WORD** |  |  |
| First Reading |  |  |
| Responsorial Psalm |  |  |
| Second Reading |  |  |
| Gospel Acclamation |  |  |
| Gospel |  |  |
| **SACRAMENT OF CONFIRMATION** |  | |
| Presentation of Candidates |  |  |
| Homily or Address |  |  |
| Renewal of Baptismal Promises |  |  |
| Laying on of Hands |  |  |
| Anointing with Chrism |  |  |
| Universal Prayer |  |  |
| **LITURGY OF EUCHARIST** |  |  |
| Preparation of the Gifts |  |  |
| Prayer over the Offerings |  |  |
| **Eucharistic Prayer** |  |  |
| Preface |  |  |
| Acclamations |  |  |
| Sanctus |  |  |
| Acclamation of Faith |  |  |
| Amen |  |  |

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| --- | --- | --- |
| **Communion Rite** |  |  |
| The Lord’s Prayer |  |  |
| Sign of Peace |  |  |
| Breaking of the Bread |  |  |
| Communion |  |  |
| Communion Procession |  |  |
| Period of Silence or Song of Praise |  |  |
| Prayer after Communion |  |  |
| **CONCLUDING RITES** |  |  |
| Presentation of Certificates |  |  |
| Special Greetings |  |  |
| Greeting |  |  |
| Solemn Blessing/Prayer Over the People |  |  |
| Dismissal |  |  |
| Recessional Procession |  |  |
| **NOTES – please indicate any other detail that would be helpful to the Presider** | | |
|  | | |