******Pastoral Guidance

for the Preparation and Celebration

of the Sacrament of Confirmation

Guidelines, Procedures, Resources

Template 4

Order for the Conferral of Confirmation within Mass

Priest Presiding

Vicar General, Diocesan Administrator, delegate

Normally Cover Page

(Delete Current content)

MASTER

Normally Inside Cover Page

**Template Notes**

This Master Order of Service template is for you to adapt to suit your community.

These notes are to be deleted to make space for other things you wish to include on the inside cover.

This template:

* is for confirmation (and first communion) within Mass and presumes it is a Sunday liturgy;
* is for when a priest is presiding;
* is a Master Order of Service template and includes all the structure and elements of the liturgy and detailed rubrics that explain everything that is to happen;
* presumes there is no deacon. Adjustments will need to be made if there is a deacon present;
* when viewed electronically, the styles listed at the top of the page are embedded into the template. Using these will make formatting easier. To amend a style, modify it in the list of styles and it will automatically be amended throughout the document. Styles are listed as:

 Lit Heading 1, 2 and 3

 Lit Style 1 and 2, Lit rubrics and Lit copyright.

* green text gives directions or explanations for you as you plan and are to be deleted from your final copy;
* includes an Organisation Sheet at the end which may be of assistance. Adjust it to suit your needs.

Please consider the parish practice regarding ‘Acknowledgement of Country’ and include this ahead of the gathering hymn as appropriate.

When inserting liturgical texts please retain the sense lines. Also, please retain the spacing between elements. A well-spaced copy helps the presider.

An optional element for our diocese is the simplified version of the ‘Renewal of Baptismal Promises’ (See Guideline no. 9) which is included in the appendix 2 of the diocesan *Guidelines for the Preparation of the Sacrament of Confirmation*.

To save yourself work:

* please ensure the Master Order of Service is finalised before making the people’s booklet/PowerPoint. A people’s booklet is made by saving the Master and deleting all that is not needed from the Master. This ensures both versions are consistent.
* If preparing multiple confirmation liturgies, prepare ONE and have it finalised before using it to prepare the other versions. This avoids making the same corrections in multiple versions.

See also the forms to be completed when sending confirmation liturgies to the Bishop’s/liturgy office:

* *Confirmation Liturgy Advice Form*
* *Liturgy Outline 2* which may accompany the advice form in place of a Master Order of Service.

If you have any questions or wish to discuss any of this, please contact the Diocesan Manager of Worship and Prayer as noted below.

With thanks, Louise Gannon rsj

Manager of Worship and Prayer, with the Diocesan Liturgy Council, the College of Assistant Masters of Ceremonies and the Christian Initiation Forum.

E: louise.gannon@mn.catholic.org.au P: 4979 1135

The Introductory Rites

Gathering Hymn Please stand

*The Paschal candle is in position and lit.*

When those to be confirmed are assembled with their sponsors and parents, and the whole gathering of the faithful, the gathering hymn begins and the liturgical procession moves to the sanctuary as follows: cross bearer, person carrying the Oil of Chrism, person carrying the Book of the Gospels with clergy following as usual and finally the Master of Ceremonies.

*Upon reaching the sanctuary, the ministers make the usual reverence to the altar and move to their position.*

Amend the rubrics above to indicate what is to happen for the procession in your church.

Insert words to hymn here.

Greeting

Presider: In the name of the Father, and of the Son, and of the Holy Spirit.

**All: Amen.**

Presider: The Lord be with you.

**All: And with your spirit.**

Introduction

Please add rubrics to indicate what is happening.

Under normal circumstances this is the opportunity for a brief introduction to the liturgy, either by the presider, or it could involve a welcome to the vicar general, diocesan adminstrator or delegate from the community.

If however, in lieu of the bishop, vicar general or diocesan administrator, another priest has been delegated to confer the Sacrament of Confirmation, the Letter of Delegation is read by the most appropriate leader in the parish. e.g. the parish priest if he is not the delegate, or if he is the delegate, the letter might be read by the chair of the Parish Pastoral Council. In this circumstance the introductory comments and/or welcome would follow the reading of the Letter of Delegation.

The Asperges – Rite for Sprinkling with Holy Water

The presider moves to stand near the Baptismal Font. A server has the vessels to be filled with holy water.

Presider: Dear friends, we come together to celebrate the Sacrament of Confirmation, an important step in the process of Christian Initiation.

May this baptismal water remind us of the promises we made at our baptism. As we use it in this sprinkling rite, let us, through the power of God’s Spirit, be healed of our brokenness and renewed in faithfulness and love.

**OR**

Presider: Dear friends, we come together to celebrate the Sacrament of Confirmation and our candidates first reception of communion, by which they will complete the process of Christian Initiation and become full members of the Catholic Church.

May this baptismal water remind us of the promises we made at our baptism. As we use it in this sprinkling rite, let us, through the power of God’s Spirit be healed of our brokenness and renewed in faithfulness and love.

The presider takes water from the font and moves through the Church sprinkling the community with holy water. Music or an appropriate refrain accompanies the ritual action.

Depending on the size of the Church and Assembly, the parish priest may also participate in the sprinkling.

Insert words to any refrain being used here.

Upon returning the presider goes to the font, tips the remaining water in and then returns to the chair. When all is ready he continues.

Presider: May almighty God cleanse us of our sins,

and through the celebration of this Eucharist

make us worthy to share at the table of his Kingdom.

**All: Amen.**

Gloria

Glory to God in the highest,

and on earth peace to people of good will.

We praise you,

we bless you,

we adore you,

we glorify you,

we give you thanks for your great glory,

Lord God, heavenly King,

O God, almighty Father.

Lord Jesus Christ, Only Begotten Son,

Lord God, Lamb of God, Son of the Father,

you take away the sins of the world,

have mercy on us;

you take away the sins of the world,

receive our prayer;

you are seated at the right hand of the Father,

have mercy on us.

For you alone are the Holy One,

you alone are the Lord,

you alone are the Most High,

Jesus Christ,

with the Holy Spirit,

in the glory of God the Father.

Amen.

Collect

Presider: Let us pray

Pause for silent prayer

Insert the text for the Collect keeping the sense lines as set out in the Missal.

Through our Lord Jesus Christ, your Son,

who lives and reigns with you in the unity of the Holy Spirit,

God, for ever and ever.

**All: Amen.**

Please be seated.

The Liturgy of the Word

First Reading

A reading from …

Insert the first reading for the day here.

The word of the Lord.

**All: Thanks be to God.**

Pause for quiet reflection.

Responsorial Psalm

Insert the Psalm here. Ensure it is set out as it will be prayed. e.g. indicating repeats, cantor parts, assembly parts.

Pause for quiet reflection.

Second Reading

A reading from …

Insert the second reading here.

The word of the Lord.

**All: Thanks be to God.**

Pause for quiet reflection.

Gospel Acclamation Please stand when the presider stands

As the acclamation begins the minister processes to the altar, takes up the Book of the Gospels and processes to the Ambo.

Insert the Gospel Acclamation here ensuring it is set out as it is to be prayed.

Gospel

Minister: The Lord be with you.

**All: And with your spirit.**

Minister: A reading from the holy Gospel according to …

**All: Glory to you O Lord**

Insert the Gospel here.

The Gospel of the Lord.

**All: Praise to you Lord Jesus Christ.**

*Please be seated.*

Sacrament of Confirmation

Presentation of Candidates Please be seated

The presider and other ministers take their seats.

When all is ready, the presider stands at the chair, or moves to the most suitable place to engage with the candidates being presented.

The presenter calls each candidate by name. The candidates stand in their place when called, acknowledge the presider, and remain standing until invited to sit.

Amend or extend the rubrics regarding the presentation of candidates, adding any text associated with this.

Homily

Renewal of Baptismal Promises

After the homily, the presider invites the candidates to stand and then questions them. The candidates respond together.

Presider: …

Presider: Do you renounce Satan, and all his works and empty promises?

**Candidates: I do.**

Presider: Do you believe in God, the Father almighty, Creator of heaven and earth?

**Candidates: I do.**

Presider: Do you believe in Jesus Christ, his only Son, our Lord, who was born of the Virgin Mary, suffered death and was buried, rose again from the dead, and is seated at the right hand of the Father?

**Candidates: I do.**

Presider: Do you believe in the Holy Spirit, the Lord, the giver of life, who today, through the Sacrament of Confirmation is given to you in a special way, just as he was given to the Apostles on the day of Pentecost?

**Candidates: I do.**

Presider: Do you believe in the holy catholic Church, the communion of saints, the forgiveness of sins, the resurrection of the body, and life everlasting?

**Candidates: I do.**

Presider: This is our faith. This is the faith of the Church.

We are proud to profess it in Christ Jesus our Lord.

**All: Amen.**

The Laying on of Hands

The presider then (while the Priests associated with him remain by his side) stands, facing the people, and with hands joined, says:

Presider: Dearly beloved,

let us pray to God the almighty Father,

for these, his adopted sons and daughters,

already born again to eternal life in Baptism,

that he will graciously pour out the Holy Spirit upon them

to confirm them with his abundant gifts,

and through his anointing

conform them more fully to Christ, the Son of God.

All pray in silence for a short time.

The presider (and the priests who will minister the sacrament with him) lay hands upon all the candidates (by extending their hands over them). The presider alone says:

Presider: Almighty God, Father of our Lord Jesus Christ,

who brought these your servants to new birth

by water and the Holy Spirit,

freeing them from sin:

send upon them, O Lord, the Holy Spirit, the Paraclete;

give them the spirit of wisdom and understanding,

the spirit of counsel and fortitude,

the spirit of knowledge and piety;

fill them with the spirit of the fear of the Lord.

Through Christ our Lord.

**All: Amen.**

The Anointing with Chrism

Amend the following rubrics to outline the process for confirmation.

The Chrism is brought to the presider. Each candidate goes to the presider, or the presider may go to the individual candidates. The one who presents the candidate places her/his right hand on the latter’s shoulder and gives the candidate’s name to the presider, or the candidate may give his or her own name.

The presider dips his right thumb in the chrism and makes the sign of the cross on the forehead of the one to be confirmed, as he says:

Presider: N., be sealed with the Gift of the Holy Spirit.

**Child: Amen.**

The presider touches the cheek of the newly confirmed as a sign of peace.

Presider: Peace be with you.

**Child: And with your Spirit.**

Silence, music or an appropriate hymn may accompany the anointing.

If a hymn is used it is inserted here.

The Universal Prayer Please stand

Insert introductory statement, petitions and concluding prayer here.

The Liturgy of the Eucharist

The Preparation of the Gifts

If a hymn is being used for the Preparation of the Gifts it is inserted here. Also if using a hymn or the prayers are being prayed quietly, delete the people’s response ‘Blessed be God forever’.

After receiving the bread and wine the presider moves to the altar, takes the vessel holding the bread, and holding it slightly above the altar, says inaudibly:

Presider: Blessed are you, Lord God of all creation,

for through your goodness we have received

the bread we offer you:

fruit of the earth and work of human hands,

it will become for us the bread of life.

He then places the paten with the bread on the corporal.

**All: Blessed be God forever.**

A priest pours wine and a little water into the chalice, saying quietly:

By the mystery of this water and wine

may we come to share in the divinity of Christ

who humbled himself to share in our humanity.

Taking the chalice and holding it slightly above the altar, the presider says inaudibly:

Presider: Blessed are you, Lord God of all creation,

for through your goodness we have received

the wine we offer you:

fruit of the vine and work of human hands,

it will become our spiritual drink.

Then he places the chalice on the corporal.

**All: Blessed be God forever.**

The presider bows and says inaudibly:

Presider: With humble spirit and contrite heart

may we be accepted by you, O Lord,

and may our sacrifice in your sight this day

be pleasing to you, Lord God.

The presider washes his hands, saying inaudibly:

Presider: Wash me, O Lord, from my iniquity

and cleanse me from my sin.

Prayer over the Offerings

Presider: Pray, brethren (brothers and sisters),

that my sacrifice and yours

may be acceptable to God,

the almighty Father.

The people stand and reply

**All: May the Lord accept the sacrifice at your hands**

**for the praise and glory of his name,**

**for our good**

**and the good of all his holy Church.**

Insert the Prayer Over the Offerings here

Through Christ our Lord.

**All: Amen.**

Eucharistic Prayer X (Preface XXX)

Insert the Eucharistic Prayer and Preface here.

Communion Rite Please stand

Presider: My brothers and sisters,

the power of the Holy Spirit

enables us to pray and to call God Our Father.

So let us pray with one voice,

as the Lord Jesus Christ taught us.

**All: Our Father, who art in heaven,**

**hallowed be thy name;**

**thy kingdom come,**

**thy will be done**

**on earth as it is in heaven.**

**Give us this day our daily bread,**

**and forgive us our trespasses,**

**as we forgive those who trespass against us;**

**and lead us not into temptation,**

**but deliver us from evil.**

Presider: Deliver us, Lord, we pray, from every evil,

graciously grant peace in our days,

that, by the help of your mercy,

we may be always free from sin

and safe from all distress,

as we await the blessed hope

and the coming of our Saviour, Jesus Christ.

**All: For the kingdom,**

**the power and the glory are yours**

**now and for ever.**

The presider, with hands extended, says aloud:

Presider: Lord Jesus Christ,

who said to your Apostles:

Peace I leave you, my peace I give you,

look not on our sins,

but on the faith of your Church,

and graciously grant her peace and unity

in accordance with your will.

Who live and reign for ever and ever.

**All: Amen.**

The presider extends and then joins his hands, and continues:

Presider: The peace of the Lord be with you always.

**All: And with your spirit.**

Presider: Let us offer each other the sign of peace.

The assembly exchanges a sign of peace.

The presider then takes the host, breaks it over the paten, and places a small piece in the chalice, saying quietly:

Presider: May this mingling of the Body and Blood

of our Lord Jesus Christ

bring eternal life to us who receive it.

Meanwhile, the assembly prays:

**All: Lamb of God, you take away the sins of the world,**

**have mercy on us.**

**Lamb of God, you take away the sins of the world,**

**have mercy on us.**

**Lamb of God, you take away the sins of the world,**

**grant us peace.**

The presider, with hands joined, continues inaudibly:

Presider: May the receiving of your Body and Blood,

Lord Jesus Christ,

not bring me to judgement and condemnation,

but through your loving mercy

be for me protection in mind and body

and a healing remedy.

The presider genuflects, takes the host and, holding it slightly raised above the paten or above the chalice, while facing the people, says aloud:

Presider: Behold the Lamb of God,

behold him who takes away the sins of the world.

Blessed are those called to the supper of the Lamb.

**All: Lord, I am not worthy**

**that you should enter under my roof,**

**but only say the word**

**and my soul shall be healed.**

The following communion hymns are to be used only as needed for the communion procession

Insert Communion Hymn(s) here

If there is first communion, please include rubrics that explain how this is to take place. It is recommended that the parish priest gives first communion to the candiadtes.

After communion, a period of silence is observed.

Prayer after Communion Please stand.

Presider: Let us pray.

Insert the prayer here.

Through Christ our Lord.

**All: Amen.**

The Concluding Rites

Presentation of Certificates

The presider addresses the sponsors inviting them to present the newly confirmed with their certificates.

Special Greeting

This is only included if there are people to be greeted by the presider as outlined in the Diocesan Guidelines for Confirmation item 14.

People would only be presented to the bishop, vicar general or diocesan administrator, not to delegates.

Greeting

Presider: The Lord be with you.

**All: And with your spirit.**

Solemn Blessing

Choose either the Solemn Blessing or the Prayer Over the People (Missal pg. 1188)

Presider**:** Bow down for the blessing

Presider: May God the Father almighty bless you

whom he has made his sons and daughters

reborn by the Holy Spirit,

and may he keep you worthy of his fatherly love.

**All: Amen.**

Presider:May his Only Begotten Son,

who promised the Spirit of truth would abide in his Church,

bless you and confirm you by his power

in the confession of the true faith.

**All: Amen.**

Presider: May the Holy Spirit,

who kindles the fire of charity in the hearts of disciples,

bless you and lead you blameless and gathered as one,

into the joy of the Kingdom of God

**All: Amen.**

Presider: May almighty God bless all of you who are gathered here,

X the Father, and the Son, and the Holy Spirit.

**All: Amen.**

**OR**

Prayer Over the People

Presider: Bow down for the blessing.

Presider: Confirm O God,

what you have brought about in us,

and preserve in the hearts of your faithful

the gifts of the Holy Spirit:

may they never be ashamed

to confess Christ crucified before the world

and by devoted charity

may they ever fulfil his commands.

Who lives and reigns for ever and ever.

**All: Amen.**

Presider: May almighty God bless all of you who are gathered here,

X the Father, and the Son, and the Holy Spirit.

**All: Amen.**

Dismissal

Presider: Go and announce the Gospel of the Lord.

**All: Thanks be to God.**

Recessional Hymn

Insert rubrics and hymn here

Acknowledgement

All hymns/mass parts used in the liturgy are to be acknowledged where they occur in the all copies, the Master Order of Service, the people’s booklet or powerpoint. Please see the template and other resources on the diocesan [website](https://www.mn.catholic.org.au/media/1230/practice-note-liturgical-music_update-3-1706.pdf) for further copyright information.

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Organisation sheet

**Presider:**

**Concelebrants:**

**Deacon**

**Master of Ceremonies:**

**Servers:**

**Music:**

**INTRODUCTORY RITE**

**Entrance Procession:**

 ***Processional Cross:***

***Candles:***

 ***Book of the Gospels:***

**Introduction:**

**Sprinkling Rite:**

**LITURGY OF THE WORD**

**First Reading:**

**Psalm:**

**Second Reading:**

**Gospel:**

**SACRMENT OF CONFIRMATION**

**Presentation of Candidates:**

**Homily:**

**Universal Prayer:**

**LITURGY OF THE EUCHARIST**

**Presentation of the Gifts (2):**

**Ministers of Communion:**

**CONCLUDING RITE**

**Presentation of Certificates:**

**Special Greeting:**