



COVID-19 PANDEMIC EVENT

ADVICE, GUIDANCE AND INSTRUCTIONS TO PARISHES

**Version 10
Dated 1 December 2020**

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Introduction

When the people of Australia embarked on the year that is 2020, our immediate attention was on the impact of widespread bushfires across our nation. The virus we now know as COVID-19 was something we might have vaguely been aware of, but it had not as yet had a significant impact on our daily lives.

As we come to the end of 2020, we certainly know a lot more about COVID-19, its impact on Australia and the world, and the consequences of its presence for each and every one of us in our daily existence. We have experienced 'lock down' (some places more than others) and restrictions on our personal freedoms. At the end of the year, however, I believe it is possible to say that we have survived a set of circumstances that most Australians have not experienced in their lifetimes.

Since it is true to say that COVID-19 has not yet been eliminated around the world, I hasten to add that COVID-19 remains something that we should be vigilant about and attentive to. Australia has weathered the COVID-19 pandemic event because to the actions taken by governments across many jurisdictions, and some of those regulatory requirements remain firmly in place in order to ensure that the virus is managed effectively.

In our own jurisdiction of NSW, the NSW Government response has been regulated under a series of Orders made under Section 7 of the *Public Health Act 2010* (NSW) beginning 15 March 2020, and updated and amended since then as circumstances have changed.

These Public Health Orders continue to impact on the life of the Church of Maitland-Newcastle, though perhaps not as much as they have done at points earlier in the year. We continue to need adaptations to our daily activities, particularly our liturgical life, in the face of the continuing threat posed by COVID-19.

The changed circumstances we face at the end of year may still be a source of grief and angst for members of our Church community, particularly when the impact is on our liturgical and sacramental life. While some changes remain necessary, it is now possible to relax some of the previously communicated changes to the way we give expression to our identity as the Church of Maitland-Newcastle.

The purpose of this significantly revised document is to place before the members of the Church of Maitland-Newcastle those things which they should be aware of in light of the presence of COVID-19 in the broader community. It will continue to be updated regularly and as required in the hope that it provides a read source of support for the life of parishes.

The Church continues to contribute to the community's effort to control and mitigate the risks associated with COVID-19. While embracing the necessary changes remains a challenge, we embrace them nevertheless because of our

concern for our brothers and sisters in the Church and the community in which the Church lives and ministers.

In addition to temporarily changing our own internal practices, we, as Church, continue to pray for a speedy end to the COVID-19 pandemic event, for the health and safety of those who are on the frontline of the efforts to mitigate the virus, for those who have been infected and are recovering, for those who died, and those who mourn them. We commit ourselves to continue witnessing to the Gospel in the face of uncertainty, fear, and anxiety.

Every effort is to be made to ensure that the Church adheres to good practice that mitigates the risk of community transmission of the COVID-19 virus. One of the premier means of doing this is through good, clear communication of requirements. As such, regular reminders of those things now required may prove both useful and beneficial for all members of the diocese. The use of bulletins, websites, and verbal announcements prior to Mass and other liturgies have proven helpful in some parts of the diocese, and similar options are commended to your attention.

As we come to the end of 2020, and the year that was, it is also a time to look forward to 2021 and what might be possible. While many things are as yet unknown, it is not too early to start considering what the liturgical and sacramental life of the Church of Maitland-Newcastle might look like in the year and years ahead.

To that end, the Diocesan Liturgy Council is preparing a pastoral document offering some reflections and guidance that will help shape the liturgical life of the Church of Maitland-Newcastle in 2021. The document is called "Shaping Liturgy 2021 in the Church of Maitland-Newcastle: A liturgical bridge from 2020 to 2022", and will be available for study and conversation very shortly.

Fr Andrew Doohan VG
Vicar General

1 December 2020

Instruction

On Actions and Precautions to be Observed in the Diocese of Maitland-Newcastle During the Continuing COVID-19 Pandemic Event

2/2020

The Need for an Instruction

The arrival of COVID-19, also known as Novel Coronavirus 2019, in the community of Australia was recognised by secular authorities as presenting a continuing danger to public health. Efforts are continuing to eliminate, mitigate, or otherwise control the spread of COVID-19 within the Australian community, and these efforts have required the enactment of regulatory requirements in all of the civil jurisdictions within the Commonwealth of Australia. In the State of New South Wales these regulatory requirements are contained in Orders made under the *Public Health Act 2010* (NSW).

Civil authorities within the State of New South Wales responsible for the promotion of public health have continuously issued general advice and information to assist members of the community in protecting themselves and the broader community from the dangers presented by COVID-19.

Aspects of these regulatory requirements and general advice have a direct impact on the pastoral and liturgical life of the Diocese of Maitland-Newcastle. It is unlikely the impact of regulatory requirements will diminish in the foreseeable future. Accordingly, temporary changes to established and customary practices be put in place to protect both members of the Diocese of Maitland-Newcastle and the broader community.

The overall aim of both the regulatory requirements and the general advice from public health authorities has been, and remains, the safety of all residents of the State of New South Wales. This is also the overall aim of the instructions, guidance and advice of the Diocese of Maitland-Newcastle.

The Instruction

In response to the need to provide clear instruction and advice to the Diocese of Maitland-Newcastle, the document entitled 'COVID-19 Pandemic Event: Advice, Guidance and Instructions to Parishes' has been prepared to provide a single source of information to the Diocese of Maitland-Newcastle and clarity around any required adaptations to established practices.

For the avoidance of confusion, pastors, other parish leaders, and parishes in general will:

- comply with any requirement that results from the making of an Order under the *Public Health Act 2010* (NSW);
- comply with any requirement contained in the document entitled 'COVID-19 Pandemic Event: Advice, Guidance and Instructions to Parishes' that uses language that is prescriptive, e.g. 'will', 'must', 'is to', etc.
- give due consideration to any requirement contained in the document entitled 'COVID-19 Pandemic Event: Advice, Guidance and Instructions to Parishes' that uses language that is permissive, e.g. 'should', 'may', 'consider', etc., and make determinations for the local community that is in keeping with the overall aim of ensuring the safety of parishioners and the broader community.

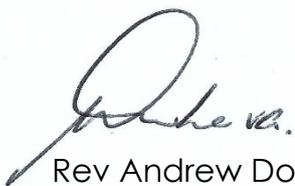
Exhortation

The continuing presence of COVID-19 in the Australian community presents the Diocese of Maitland-Newcastle with a set of unusual circumstances. Called to play our part in the broader efforts to eliminate, mitigate or otherwise control the spread of COVID-19 across the community, the Diocese is required to amend and adapt its pastoral and liturgical life in order to do so.

The temporary adaptations and changes required by the ongoing COVID-19 pandemic event requires a generous response on the part of believers. In addition to our continued prayers for all those who have been affected by the COVID-19 pandemic event, I commend these instructions to you.

This Instruction has an effective date of 1 December 2020 nothing the contrary withstanding, and abrogates all previous instructions.

Given at Hamilton, NSW, on the 1st day of December 2020.



Rev Andrew Doohan VG
Vicar General

Anointing and Viaticum

Pastoral Care of the Sick and Dying should continue with appropriate care and precautions being observed. Visits to the sick and dying, and the celebration of Viaticum, are possible and permissible provided any necessary health and hygiene guidelines are followed.

Communal celebrations of the Anointing of the Sick are not to take place, either in parishes or other places, e.g. aged care facilities.

In the celebration of the Anointing of the Sick, priests are given permission for:

- a. The Laying on of hands can take place by holding them above rather than upon the head of the person being anointed.
- b. The use of cotton wool for the Anointing that can be disposed of appropriately after a single use.
- c. Anointing with the Oil of the Sick on the head alone.

Given the current lack of communal transmission of COVID-19 in NSW, as long as ministers engage in thorough hand-washing and/or sanitising, and participants are comfortable, ministers may resume using physical touch in these liturgies.

Baptisms

The celebration of the Sacrament of Baptism is possible under the current Public Health Order, though liturgical adaptations are required as indicated below:

- Baptism is only to be celebrated by the pouring of water; baptism by immersion is not to be celebrated in the current circumstances.
- The water to be used for baptism is to be used once only. Multiple baptisms during the same liturgy require the changing of water between each baptism or the preparation of separate vessels of water for each person being baptised.
- Care is to be taken to minimise physical contact between the celebrant of baptism and the one being baptised.
- The anointings with the Oil of Catechumens and the Oil of Chrism can be accomplished with cotton wool which can be disposed of appropriately after a single use (preferably by burning).
- Alternatively, the Oil can be applied by the Presider who invites one of the parents to rub the Oil into the child's skin.

Given the current lack of communal transmission of COVID-19 in NSW, as long as ministers engage in thorough hand-washing and/or sanitising, and participants are comfortable, ministers may resume using physical touch in these liturgies.

Parish Baptism Preparation programs may resume in a COVID Safe way. Pastors should remain attentive to the concerns of families and respond accordingly.

Churches, Capacity in

Effective 1 December 2020, the Public Health Order has set the number of persons who can be present in our church buildings at any one time to be the lesser of:

- a. The number of persons that is equivalent to one person per 4 square metres of space in the building, or
- b. 300 persons.

The increased upper limit applies to all religious services that take place in our church buildings, including funerals/memorial services and weddings.

Anyone in a church building for the purposes of engaging in work at the request of, and on behalf of, the Parish is excluded from the limit. Also excluded are those who need to be in the church building in the case of an emergency.

An exemption to requirements of the Public Health Order was granted on 8 October that permits a change in the number of people who can attend **a funeral or memorial service** in a place of public worship. If you are presently unable to have more than 50 people in your church for a funeral or memorial service (based on the 1 person per 4 square metres rule), you are now permitted to have up to 50 people at a funeral in your church subject to the following conditions:

- There must be a COVID-19 Safety Plan in place for the funeral.
- Reasonable steps must be taken that all persons who are not part of the same household maintain a distance of 1.5 metres.
- People organising, conducting or participating in the funeral take reasonable steps to maintain a distance of 1.5 metres from other person who are not part of their own household.

Churches, Cleaning and Hygiene in

The COVID-19 Safety Plan template described elsewhere in this document outlines the general requirements around hygiene and cleaning for our church buildings in the current circumstances.

Parishes are reminded that the development of, and compliance with, your COVID-19 Safety Plan is a requirement under the current Public Health Order for your church building to be used for the celebration of the Church's liturgy or for it to be open for private prayer.

Ensuring the cleanliness and hygiene of our physical spaces is only one part, albeit a very significant part, of the actions we are obliged to take to ensure that those who use our church buildings, parishioners and visitors alike, remain safe. When

combined with other advice provided by NSW Health, the cleanliness and hygiene of our church buildings plays a significant role in mitigating the risk of the COVID-19 virus spreading through the community.

The frequency of cleaning required in each church building in the diocese is dependent on the frequency of use and the general availability for private prayer. The decision around how often your church building needs to be cleaned, and to what level it must be cleaned in a specific circumstance, is left to local leadership, and this decision should be reflected in your COVID-19 Safety Plan.

Churches, Opening of

Under the current Public Health Order, our church buildings are able to be opened for both the public celebration of the liturgy and for private prayer and meditation.

The opening of our church buildings is dependant on the availability of a COVID-19 Safety Plan for the building, and the registration of the church as a COVID-19 Safe business.

Communion, Distribution of

The distribution of Communion during Mass is of particular high-risk during the COVID-19 pandemic event. We are, however, in a position to relax some of the previous restrictions.

With effect from 1 December 2020, please observe the following until further notice:

- Holy Communion from the Chalice is restricted to the presider, who is to be the only one to drink from the chalice, and concelebrating priests, who are to intinct.
- Because of the increased infection risk, Holy Communion is not to be given on the tongue, with those attached to this pious practice being asked to adjust their usual practice for the sake of the fellow parishioners.
- It remains preferable for Communion to be distributed by the presider only. Where numbers warrant, one additional minister (ordinary or extraordinary) may assist, subject to appropriate physical distancing is observed
 - Between those distributing Communion,
 - During the Communion procession(s). This may require a rethink of your traditional processional practice.
- Ministers of Communion (ordinary and extraordinary) who feel a need may wear a mask for the distribution of Communion.
- The wearing of disposable gloves during Communion is not appropriate and is not to take place.
- Those distributing Communion are encouraged to practice good hand hygiene including thoroughly washing hands before Mass begins and, if necessary, sanitising hands discreetly before the distribution of Communion.

The latter is to be carried out at the credence or side table and not at the altar.

- The presence of hand sanitiser on the altar is not appropriate. Its use is practical and not liturgical.

Confession

The celebration of the Sacrament of Penance remains possible under the current Public Health Order, subject to the general requirements around physical distancing, the capacity of church buildings, and the provisions of the COVID-19 Safety Plan for your church building.

Celebrations of the First Rite of Reconciliation should take place with appropriate care and precautions. It is highly recommended that confessionals not be used in the current circumstances; the use of flexible seating in an appropriate part of the church may be more suitable.

The celebration of the Second Rite of Reconciliation and Penitential Services may resume subject to the same COVID-19 Safe restrictions that apply to any liturgy.

The Third Rite of Reconciliation is not permitted.

Contact Details, Collection of

With effect from 23 November 2020, any person entering a place of public worship remains required to provide specified information to the “occupier of the premises”, i.e. to the Parish via their authorised representative. The authorised representative for parish churches will be the Parish Priest, their equivalent, or their delegate. No other person or party has a lawful reason under the Order to collect the information.

The provision and collection of the specified contact information is mandatory and entry to a church building is not possible if the information is not provided.

The information specified as being required to be collected are:

- The person's name, and
- Their telephone number or email address, and
- The time the person entered the church building.

The same information must be collected and recorded for any outdoor Mass or religious service.

With effect from 23 November the “occupier of the premises” must ensure that there is a person who is responsible for requiring the specified information is collected. This may require someone to be ‘on duty’ at the church door to ensure compliance with the provision of the specified information.

The Order does not require the collection of contact details of those attending the church building for the purposes of private prayer.

The reason for a person being in a church building is not to be recorded under any circumstances; the recording of date, location, and time, if necessary, is sufficient. This requirement is particularly the case when it comes to the celebration of the Sacrament of Penance.

If a 'discrete group', e.g. a family, husband and wife, people from the same household, etc., attend a religious service together, only one (adult) member of the group is required to provide their contact details to the parish.

Collection Details, Management of

From 23 November, the Public Health Order has expressed a clear preference for the required contact information to be collected via an electronic method, e.g.

- Using the Service NSW App and the QR Code associated with your church's COVID-19 Safe Organisation registration, or
- Some third party app that uses either a QR Code or some other method to gather the specified information.

The Diocese's Safety & Wellbeing Team, part of Human Resources, is able to assist parishes with the provision and management of a QR Code if Parishes require assistance in implementing such a system. Please contact Wayne Carman (wayne.carman@mn.catholic.org.au).

It remains possible, however, to collect the specified information paper based methods direct to the "occupier of the premises". It is highly recommended that any paper records be scanned and stored electronically if at all possible.

The contact details are to be kept for a period of 4 weeks and be provided to the NSW Chief Health Officer if requested or directed. The contact details are collected solely for the purpose of facilitating contact tracing in the event of a COVID-19 case being identified; the information should not be used for any other purpose without the individual consent of the person involved.

COVID-19 Safety Plans

The Public Health Order requires that all places of worship must have a COVID-19 Safety Plan. The Safety Plan must be based on the template developed by NSW Health.

Effective 23 October 2020, the requirement to develop and comply with a COVID-19 Safety Plan is extended to 'religious services held on premises other than a place of public worship' (e.g. for an outdoor Mass, etc.). The person 'principally

responsible' for the outdoor Mass or other celebration must prepare the Safety Plan, and keep a copy of the Safety Plan available for inspection if requested.

The most current **general** template is dated 30 November 2020 and is filled out online via the NSW Government website (www.nsw.gov.au/covid-19/industry-guidelines/places-of-worship). Once you have filled out the online form, you are able to print it immediately or email a copy of the completed Plan to your chosen email address.

The **general** template also applies to religious services that take place outside a place of public worship

Specific versions of the COVID-10 Safety Plan template are also available for weddings and funerals; parishes may need to prepare separate plans for these events in their church buildings.

The most current **funeral-specific** template is dated 30 November 2020 and is filled out online via the NSW Government website (www.nsw.gov.au/covid-19/industry-guidelines/funerals-memorial-services-and-wakes). Once you have filled out the online form, you are able to print it immediately or email a copy of the completed Plan to your chosen email address.

The most current **wedding-specific** template is dated 30 November 2020 and is filled out online via the NSW Government website (www.nsw.gov.au/form/covid-safety-plan/wedding-ceremonies-and-receptions). Once you have filled out the online form, you are able to print it immediately or email a copy of the completed Plan to your chosen email address.

Where a location makes use of the provisions for separate areas on the same premises, a separate COVID-19 Safety Plan is required to be developed and complied with for each separate area used.

A copy of each COVID-19 Safety Plan is required under the Public Health Order to be kept in each church or separate area being used.

COVID Safe Organisation Registration

The current Public Health Order requires that all places of public worship be registered as a COVID Safe organisation.

This process, which is only required once, can be achieved by visiting the relevant NSW Government website (www.nsw.gov.au/register-your-business-as-covid-safe). Please note that you must prepare your COVID-19 Safety Plan prior to registering as a COVID Safe organisation.

Funerals

The celebration of funerals is possible under the current Public Health Order, subject to the general requirements around physical distancing, the capacity of church buildings, and the provisions of the COVID-19 Safety Plans, both general and funeral specific, for your church building.

Effective 1 December 2020, the upper limit on the number of persons who may attend a funeral in a church building or an outdoor space is 300 persons (see section on **Churches, Capacity in**).

The number of people who can attend a funeral in a church building is subject to an exemption granted 8 October 2020 (see section on **Churches, Capacity in**).

The use of separate areas on the same premises is possible subject to the requirements outlined elsewhere (see section on **Multiple and Separate Spaces, Use of**).

In particular, please note the following liturgical adaptations that are required :

- Funeral Masses are subject to the adaptations required for all Masses as specified elsewhere in this document.
- Singing during funerals is subject to the same restrictions as specified elsewhere in this document.
- The placing of Christian symbols should minimise the contact between ministers and those placing them. The symbols should be in a location from which they can be easily retrieved by those placing them.
- The limits on the number of people who are able to be in your church for a funeral must be closely adhered to.
- Requests to permit live-streaming of funerals should be accommodated wherever possible.
- The gathering of large crowds outside a church building following a funeral is strongly discouraged. It may be necessary to enlist the assistance of funeral directors and their staff to manage this occurrence.

Initiation of Children

The celebration of Christian Initiation for children will recommence in 2021. Parishes will need to give appropriate consideration to ensuring the safety of children, parents and other participants during the time of preparation and during the celebrations themselves.

In preparing for both celebrations of Christian Initiation, thought will need to be given to:

- The number of celebrations needed to accommodate candidates and their families.

- The appropriate manner of observing physical distancing requirements in your liturgical space.

With specific regard to Confirmation, the Bishop or his delegate will anoint candidates in the traditional way unless families make a specific request.

Your attention is drawn again to the 'Fallow Year' resource prepared by the Diocesan Liturgy Council. This may continue to assist parishes in considering the shape of the sacramental journey for their children in 2021 and beyond. The resource is on the diocesan website (www.mn.catholic.org.au/church-mission/catholic-life/liturgy/sacraments/).

Masks

On 2 August 2020, the NSW Chief Health Officer made public comments including a strong recommendation that persons who attend places of worship should wear a mask. This was reinforced by the NSW Chief Health Officer on 14 August in communication to religious leaders with a request for the promotion of mask-wearing to be increased.

In responding to this request, the Bishop, on Friday 7 August, provided advice to Parish Leaders. At this point in the pandemic event, it is important to remember the following:

"With regard to presiders, some may feel it is necessary to wear a mask for the distribution of communion. Beyond this however I do not consider there is a need for presiders to wear masks when at the chair, altar, ambo or elsewhere in the sanctuary. When presiding we are already well distanced from others. The wearing of masks at these times will impact on the lay faithful's ability to hear and understand the prayers, readings, homily, and dialogue exchanges."

The wearing of masks in churches is not mandatory. The general advice from NSW Health suggests masks should be worn when physical distancing is not possible and a risk of community transmission exists.

Mass, Adaptations to

The continuing COVID-19 pandemic event requires adaptations to the way we celebrate Mass and other liturgies.

At this point in the pandemic the following adaptations remain required:

- Hymnals, bulletins, orders of service, collection plates, and other objects are not to be handed from one person to another.
- Alternative methods for taking up the collections are to be put in place.
- The number of ministers used within the celebration of Mass (readers, servers, etc.) is to be the minimum number required in light of the adaptations.

- The procession of the Book of the Gospels during the entrance procession is not to take place. The Book of the Gospels may be placed on the altar before Mass commences if necessary.
- For those parishes where the use of multiple readers is the custom, consideration should be given to returning to this practice.
- The Procession of Gifts may take place where it is possible to observe appropriate precautions regarding multiple handling of containers. The following suggested for your consideration:
 - You may consider placing the bread and wine on a tray or trays that are carried forward.
 - If more than one person is presenting the gifts, they are to process in single file.
 - The procession should move into the sanctuary and stand to the side of the presider, while maintaining physical distance.
 - The presider first takes the bread from the tray, prays, and then places it on the altar.
 - The president then takes the wine, pours it into the chalice, adds water, prays, and then places it on the altar.
 - Those presenting the gifts then withdraw.

This proposal respects the intention of the *General Instruction* that the gifts are not placed on the altar before the prayers are prayer over them.

- The Sign of Peace must avoid any form of physical contact except between those residing in the same household.
- The distribution of Communion is subject to the restrictions explained elsewhere in this document. The use of a mask by the presider when distributing Communion, and the observance of appropriate hand hygiene beforehand, is strongly recommended.
- Singing is subject to the restrictions explained elsewhere in this document.

The adaptations listed above are also to be observed in other liturgies to which they apply.

Mass, Celebration of

The celebration of Mass is currently permitted within the Diocese of Maitland-Newcastle subject to appropriate precautions.

The Bishop's dispensation to the lay faithful from their obligation to attend Sunday Mass remains in effect.

Multiple and Separate Spaces, Use of

The current Public Health Order permits the use of a 'separate area' on the same site (e.g. the parish hall immediately adjacent to the church). For the purposes of

the Public Health Order, a 'separate area' for a place of public worship is defined as a building:

- a. That is separate from other buildings within the premises, and
- b. Has been designated as a separate building by the occupier of the premises, and
- c. That is staffed by persons officiating or volunteers or other staff who provide services in that building only, and
- d. That does not allow persons gathering in different buildings to mingle.

The number of persons who can be in each separate area is calculated according to the general formula above, subject to the occupier of the place of worship ensuring that any event in one area does not start or end at the same time as event in another area on the same premises, and has a separate ingress/egress to the outdoors.

A separate and distinct COVID-19 Safety Plan must be developed for each separate area, with a copy kept in the separate area.

Outdoors, Celebration of Mass or Other Liturgies

Effective 23 November 2020, the Public Health Order permits a maximum of 500 persons to attend the celebration of Mass or other liturgical celebration that takes place outdoor. This upper limit is subject to the following qualifications:

- Those present at the event for the purposes of 'work' are not included in the limit.
- Where seating is assigned, i.e. when the parish provides seating that persons attending the event must use, the upper limit is to be calculated on the basis of 1 person per 2 square metres of available space.
- Where people are free to sit wherever they choose, i.e. on their own chairs or on picnic rugs, etc., the upper limit is to be calculated on the basis of 1 person for 4 square metres of available space.

For the purposes of determining if the space is an 'outdoor space', the Order defines an 'indoor space' as

An area in a building or other structure, whether or not temporary, which has a roof, ceiling or other top covering, but does not include an area with at least 2 sides open to the weather.

Any outdoor Mass or liturgical celebration requires a specific COVID-19 Safety Plan to be developed for the advice. Other general requirements outlined elsewhere in this document also need to be observed.

The revised attendance limits on outdoor Masses does not extend to either weddings or funerals/memorial services (see section on **Weddings** and **Funerals** respectively).

Public Health Advice

NSW Health continues to provide advice to the public about general precautions for the COVID-19 pandemic.

The current advice is available on the NSW Government website (visit www.nsw.gov.au/covid-19/how-to-protect-yourself-and-others).

The regular promotion of this advice to parishioners is strongly recommended by the means you have available.

Public Health Order

The Public Health Order currently in force is the *Public Health (COVID-19 Restrictions on Gathering and Movement) Order (No 6) 2020* dated 30 November 2020.

A copy of the current Order can be downloaded from the NSW Legislation website (www.legislation.nsw.gov.au).

Schools, Ministry in

Guidelines for the safe operations of Catholic schools has been prepared by Catholic Schools NSW, and was circulated to the schools of our Diocese on 14 October 2020. These guidelines are operative for Term 4 2020, and are consistent with the latest advice from NSW Health and the Australian Health Protection Principal Committee (AHPPC).

On 10 November 2020, additional and updated advice was circulated to the schools of our Diocese.

Although the possibility for ministry in our schools remains possible under the updated arrangements, the overriding concern in putting these in place must be for the safety of students and the school community. Pastors and parishes should engage in dialogue with the principal of schools located within their boundaries, or to which they have some pastoral connection, to determine what is possible and feasible under the updated arrangements.

Pastors and parishes should be aware that ministerial possibilities may not be the same as they were beforehand, and are to refrain from making unreasonable requests of schools in the current circumstances, particularly requests that may be contrary to the advice currently in place.

When engaging in ministry in our schools, pastors are to take every precaution to ensure they do not unintentionally contribute to 'cross contamination' through

participating in multiple activities in multiple locations with multiple groups of people on the same day. The generally accepted advice would appear to be that when ministering in schools an individual should go from their home to the school and then return home.

Singing

Singing during the celebration of Mass or other liturgies remains a high-risk activity, particularly when undertaken as a group or a community. Care should be exercised when determining what, if any, singing should occur during Mass.

In light of advice from the Chief Health Officer, communal singing is not yet permitted. It is, however, possible to have a small choir present subject to the following conditions:

- A group of up to five people may sing together in a large well-ventilated (preferably outdoor) area.
- All singers must face forward and not towards each other.
- Physical distancing of 1.5 metres between each singer and any other musicians.
- The group must be at least 5 metres from all other people in the church.

The requirements for the provision of choir singing and the prohibition on communal singing also applies to the celebration of funerals, weddings, and other liturgies.

For outdoor Masses and other liturgies, the number of members who can make up a choir increases to 30 singers, though the other requirements remain the same. Members of the congregation may participate in the singing provided that any person who is over the age of 12 years of age wears a mask.

While presiders may be in a position to sing while they are in the sanctuary, they are encouraged to refrain from doing so until such time as communal singing is once again possible. This will provide an example to parishioners about the appropriateness of not engaging in communal singing at this time.

Presiders should also be aware that singing during the entrance and exit processions is very risky for the assembly. Presiders are urged to refrain from singing in this context, both to minimise the risk to parishioners and to provide an example to parishioners about the appropriateness of not engaging in communal singing.

Where a choir or a solo singer is not possible, instrumental music may accompany the processions during Mass – entrance, communion, and exit. It would also be most appropriate for the assembly to pray the Missal's Entrance Antiphon when the presider reaches the chair, and Communion Antiphons immediately after the presider receives Communion.

Technology, Use of

Live-streamed Masses are not to be proliferated beyond the normal schedule of Parish Masses, which includes funerals and weddings.

As the numbers allowed in our churches increases, it is hoped those parishes who continue to live-stream Sunday Mass will cease to do so when it is no longer pastorally necessary.

Even at this stage, the need to live-stream weekday Mass has passed. Any parish continuing with this practice is encouraged to review it.

Usable Space, Calculation of

In calculating the space available in any premises, the Public Health Order specifies that the area to be included in such calculations is:

- a. If the size of the premises is not more than 200 square metres of floor space, the entire premises,
- b. If the size of the premises is more than 200 square metres of floor space, only those areas that are open to the public.

Weddings

The celebration of weddings is possible under the current Public Health Order, subject to the general requirements around physical distancing, the capacity of church buildings, and the provisions of the COVID-19 Safety Plan, both general and wedding specific, for your church building.

Effective 1 December 2020, the upper limit on the number of persons who may attend a wedding in a church building or an outdoor space is 300 persons (see section on **Churches, Capacity in**).

These limits also apply to gatherings immediately before or immediately after the wedding itself, and the provisions for separate areas outlined above also apply to weddings.

In particular, please note the following liturgical adaptations that are required in the current circumstances:

- Nuptial Masses are subject to the adaptations required for all Masses as specified elsewhere in this document.
- Singing during weddings is subject to the same restrictions as specified elsewhere in this document.
- The limits on the number of people who are able to be in your church for a wedding must be closely monitored.
- Requests to permit live-streaming of weddings should be accommodated wherever possible.

- The gathering of large crowds outside a church building following a wedding is strongly discouraged. It may be necessary to enlist the assistance of the bride and groom to manage this occurrence.

Ministers are exhorted to exercise good ongoing pastoral care of couples preparing for marriage, especially where the couple request a wedding be postponed to another date.