

## Bishop's Office and Liturgy Office CONFIRMATION LITURGY ADVICE Form

Please complete this form when preparing for Bishop Bill Wright, or his delegate, to preside at confirmation.

- Provide all information that relates to the liturgy using the option that suits your community.
- Send all finalised forms and liturgies **via email** to the Diocesan Co-ordinator for Liturgy **three weeks prior to the liturgy**. Please **do not** send documents as PDF files.
- Support is available for those preparing the liturgy. Please contact the liturgy co-ordinator well before the liturgy is due in.

Parish Community: \_\_\_\_\_

- Is expecting:
- Bishop
  - Vicar General
  - Other (*presider name*):

- To preside at:
- Confirmation without Mass
  - Confirmation within Mass
  - Confirmation and First Communion

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Venue: \_\_\_\_\_

Approximate number to be confirmed per liturgy: \_\_\_\_\_

**Contact details:** required for the *Master of Ceremonies or presider for arrival and in case of emergency*

- Name of Contact: \_\_\_\_\_
- Mobile # of Contact: \_\_\_\_\_

**Liturgy details:**

- Deacon: \_\_\_\_\_
- Concelebrants: \_\_\_\_\_
- Liturgy Proper and reference: *e.g. Fifth Sunday of Easter OR Order for the Conferral of Confirmation without Mass, Option A. Missal pg 1186*

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- Readings and Translation: *e.g. From Order of Confirmation as noted in Liturgy Outline OR Master Copy OR Fifth Sunday of Easter. JB translation*
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The following information is attached:

- Liturgy Outline Form [to be completed when there is no Master Copy and the ritual books are to be used by the presider]. When completing this form please also attach:
  - The Universal Prayer
  - Any other text that is not in the ritual books
  - The readings (if a translation other than the JB is being used)
- The Master Copy of the Liturgy
- The People's Book for the Liturgy
- The PowerPoint for the Liturgy

Please ensure that all copyright requirements have been met before submitting your liturgy. Copyright advice is available on the diocesan website at <http://www.mn.catholic.org.au/catholic-faith/liturgy/copyright-in-catholic-worship>

The liturgy is submitted by:

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

You will receive a reply as soon as possible.

With thanks,

Louise Gannon rsj  
Diocesan Co-ordinator of Liturgy  
P: 4979 1135  
E: [louise.gannon@mn.catholic.org.au](mailto:louise.gannon@mn.catholic.org.au)

# Liturgy Outline 1

## Confirmation *without* Mass

OUTLINE	<i>Nominate options as appropriate including singing/music, scripture references.</i>	<i>Note any additional detail including movement of people.</i>
<b>INTRODUCTORY RITES</b>		
Entrance Procession		
Greeting		
Introduction (Letter of Delegation)		
Ritual for Presentation of Symbols		
Penitential Act [Asperges/Sprinkling]		
Collect		
<b>CELEBRATION OF THE WORD OF GOD</b>		
First Reading		
Responsorial Psalm		
Second Reading		
Gospel Acclamation		
Gospel		
<b>SACRAMENT OF CONFIRMATION</b>		
Presentation of Candidates		
Homily or Address		
Renewal of Baptismal Promises		
Laying on of Hands		
Anointing with Chrism		
Universal Prayer		
The Lord's Prayer		
<b>CONCLUDING RITES</b>		
Presentation of Certificates		
Special Greetings		
Greeting		
Solemn Blessing/Prayer Over the People		
Dismissal		

NOTES – please indicate any other detail that would be helpful to the Presider

Diocese of Maitland-Newcastle

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[www.mn.catholic.org.au](http://www.mn.catholic.org.au)

## Liturgy Outline 2

# Confirmation *within* Mass

OUTLINE	<i>Nominate options as appropriate including singing/music, scripture references.</i>	<i>Note any additional detail including movement of people.</i>
<b>INTRODUCTORY RITES</b>		
Entrance Procession		
Greeting		
Introduction (Letter of Delegation)		
Penitential Act [Asperges/Sprinkling]		
Gloria		
Collect		
<b>LITURGY OF THE WORD</b>		
First Reading		
Responsorial Psalm		
Second Reading		
Gospel Acclamation		
Gospel		
<b>SACRAMENT OF CONFIRMATION</b>		
Presentation of Candidates		
Homily or Address		
Renewal of Baptismal Promises		
Laying on of Hands		
Anointing with Chrism		
Universal Prayer		
<b>LITURGY OF EUCHARIST</b>		
Preparation of the Gifts		
Prayer over the Offerings		
<b>Eucharistic Prayer</b>		
Preface		
Acclamations		
Sanctus		
Acclamation of Faith		
Amen		

<b>Communion Rite</b>		
The Lord's Prayer		
Sign of Peace		
Breaking of the Bread		
Communion		
Communion Procession		
Period of Silence or Song of Praise		
Prayer after Communion		
<b>CONCLUDING RITES</b>		
Presentation of Certificates		
Special Greetings		
Greeting		
Solemn Blessing/Prayer Over the People		
Dismissal		
Recessional Procession		
<b>NOTES – please indicate any other detail that would be helpful to the Presider</b>		